

STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION

August 11, 2021

TOPIC: Board Policies and System Procedures, 5-Year Review Plan

PRESENTED BY: Angela Gramse, General Counsel

RELATIONSHIP TO THE STRATEGIC PLAN: Transform the student experience; Transform our own workforce experience; Redefine our value proposition through accessibility, affordability, quality, accountability, resource development, and operational excellence.

EXPLANATION: This presentation is intended to be informative to the members of the State Board for Community Colleges and Occupation Education (SBCCOE). There is no recommendation for action.

In July, 2020, under my leadership and direction, I implemented a plan of action to review all current Board Policies and System Procedures within five years. Thereafter, each Policy and Procedure will be on a five-year review cycle.

All Policies and Procedures were initially evaluated and categorized on a schedule between Fiscal Year 2021-2025; based on the age of the content, Board and System strategic priorities, and top legal risks. I worked with System Executive Staff to refine the review plans.

As General Counsel to the SBCCOE, it is my duty to ensure all governing Board Policies are in compliance with law and State rules and regulations. Although the Board will be reviewing and approving more policies on a regular basis, the general delegation structure between the Board and the Chancellor to promulgate procedures will remain intact.

Further, implemented Policies and Procedures should be written from the practitioner's perspective. As part of the review process, each System Executive lead puts forth a plan to include College and System staff in the drafting process. This allows for transparency and inclusivity in what comes to the Board for final approval.

As part of the review process, Legal is doing its part to review from an equity minded lens.

I am happy to report, in the first year, the System implemented a total of 14 Policies and 47 Procedures. This is in large part due to the great work of the entire System and College administrative staff.

This year, Legal is ready to assist in the review of 35 Policies and Procedures.

RECOMMENDATION: No Recommendations.

ATTACHMENT(S):
None